

TIVERTON ART SOCIETY

CONSTITUTION

1. **Name.** The Society shall be called the Tiverton Art Society.
2. **Objects.** The objects of the Society are to foster an interest in and encourage the practice of the Fine Arts.
3. **Membership.** Membership of the Society shall be open to any individual who's interested in the Objects of the Society, on payment of the annual subscription.
 - 3.1. Categories of membership and the amount of the annual subscription shall be decided by the Annual General Meeting. Subscriptions shall be payable on the 1st January each year, although subscriptions of new members paid after the 1st September in any year shall be accepted as the subscription for the following year. Any member whose subscription is six months in arrears after proper notification of arrears shall automatically cease to be a member of the Society.
 - 3.2. The Honorary Secretary shall provide each new member with a copy of the Constitution and payment by such new members of their subscriptions for the current year shall constitute an acceptance of the Society's Constitution.
4. **Appointments.** The Society shall at an Annual General Meeting appoint a President and a Vice-President, each of whom shall be appointed for up to five years and be eligible for reappointment. A Patron shall also be appointed, to hold office for life or as long as he or she is willing to hold the appointment.
5. **Officers.** The Honorary Officers of the Society shall be a Chairman, a Secretary, a Treasurer and an Exhibition Secretary, each of whom shall be elected at an Annual General Meeting to serve for up to three years and be eligible for reappointment, except for the Chairman who shall not be eligible for reappointment.
6. **Management of the Society.** The affairs of the Society shall be managed in accordance with the Constitution by an Executive Committee consisting of the Honorary Officers and at least five but not more than eight [*ten*] other members. The Executive Committee members who are not Officers shall be elected at an Annual General Meeting to serve for one year and be eligible for reappointment. At meetings of the Executive Committee any five shall form a quorum.
 - 6.1. The Executive shall be responsible for all business transactions, the admission of new members, the arrangements and regulations for exhibitions and the organising of activities to further the objects of the Society.
 - 6.2. The Executive Committee each year shall appoint from among its members a Vice-Chairman who shall serve for one year and be eligible for reappointment.
 - 6.3. The Executive Committee shall have the power until the next Annual General Meeting to fill any vacancy occurring amongst its Officers or other members of the Committee.
 - 6.4. The Executive Committee may appoint subcommittees for which any member of the Society shall be eligible, but shall require any such subcommittee to report its proceedings and conclusions to the Executive Committee.
7. **Annual General Meeting.** The Annual General Meeting of the Society shall be held in November, or as soon thereafter as possible, to receive the Statement of Accounts, to make appointments and elect Officers and Executive Committee members as appropriate, to receive a report on the previous year's activities and to transact general business.

- 7.1. At least one month's notice shall be given of the date of the Annual General Meeting and at least seven days before the meeting the Honorary Secretary shall send to each member of the Society notice of the meeting which shall include particulars of all resolutions to be brought forward.
- 7.2. Notice of items for discussion and nominations for vacant positions with the consent of the nominee and seconded by a member of the Society, must be received by the Secretary in writing at least 14 days before the time of the Annual General Meeting.
- 7.3. The Voting on all resolutions at the Annual General Meeting shall be by a show of hands, but a ballot shall be taken if demanded by no fewer than three members, 20 members shall form a quorum. If voting is even the chairman of the meeting shall have a casting vote in addition to his or her own vote.
- 7.4. The Annual General Meeting only shall have the power by a majority of not less than two-thirds of the members present and voting to alter or add to the existing Constitution of the Society.
8. **Special General Meeting.** The Executive Committee may call a Special General Meeting of the Society at any time. If at least ten members request such a meeting in writing stating the business to be considered the Secretary shall call such a meeting. At least 21 days notice shall be given, stating the business to be discussed. Requirements for a quorum and voting procedure shall be as in clause 7.3 above.
9. **Finance.** The financial transactions of the Society shall be recorded in a proper manner. Bank or building society accounts of the Society shall be operated by the Executive Committee. The Treasurer and two other persons elected from the Executive Committee shall be authorised to sign cheques and each cheque shall bear any two of these signatures. All monies received by or on behalf of the Society shall be paid into the Society's bank or building society accounts.
 - 9.1. The accounts shall be made up to October each year and audited by the Society's auditor. A copy of the audited accounts shall be open for inspection to every member of the Society at the Annual General Meeting. The auditor shall be appointed annually at the Annual General Meeting.
10. **Notices.** Every notice to a member shall be considered as duly delivered when posted, delivered by hand at the member's address, or successfully delivered to the member's e-mail address as last notified, or delivered by hand at a meeting of the Society.
11. **Dissolution.** In the event of the Society being wound up, any assets remaining after satisfaction of all debts shall be given to a charitable organisation having objects similar to those of the Society.

November 2000

Amended at 2011 AGM; updated PRG 30th December 2011.

TIVERTON ART SOCIETY

RULES

1. Rules or amendments to Rules shall be proposed by the Executive Committee and approved at an Annual General Meeting (AGM) of the Society by a simple majority of those present and voting, but no Rule shall be approved that would be in violation of the Constitution.
2. Categories of Membership and subscriptions shall be:
 - a. Members (over 21) - £15.00 per annum
 - b. Members (under 21) — £2.00 per annum
 - c. Honorary life members — no subscription. These shall be existing members who have given long and distinguished service to the Society and have been proposed after appropriate consultation and appointed at an AGM by a simple majority of those present and voting. They shall have the same rights as paying members.
 - d. Honorary associate members — no subscription. These shall be non-members who have given sustained voluntary assistance to the Society (e. g. the auditor) and have been proposed by the majority of those present and voting. They shall not have the exhibition or voting rights of other members.
3. The functions of the President and the Vice-President shall be to uphold the values of the Society, support the Chairman and the Executive Committee, provide a source for advice as appropriate, and promote the interests of the Society in the wide artistic community.
4. The President shall also Chair the AGM, or if he or she is not available the Vice-President, Chairman of the Society, or the Vice-Chairman in that order of preference.
5. Exhibitions:
 - a. The Society shall mount an annual Spring Exhibition for which members shall be entitled to submit a given number of works for display, without selection.
 - b. The Society shall mount an annual Summer Exhibition for which members shall be entitled to submit a given number of works to be selected in a manner decided by the Executive Committee.
 - c. Awards of merit at these Exhibitions shall be made only by persons who are not members of the Society.

November 2006